

# CALOW CHURCH OF ENGLAND (VC) PRIMARY SCHOOL

## Parents, Teachers and Friends Association

### Minutes of Meeting

Wednesday 18<sup>th</sup> May 2017

(Rearranged from 26<sup>th</sup> April 2017)

**Present:** Mrs H. Cagnasso      Miss B. Franklin      Mrs N. Fullwood  
Mr J. Kernaghan      Mrs E. McDonald      Mrs J. Nightingale Newton  
Mrs S. Russ      Miss C. Savage      Mrs S. Sherlock  
Mr M. E. Thacker

#### 1. Welcome and introductions

Sam Sherlock welcomed everyone and thanked all present for attending this rearranged meeting.

#### 2. Apologies for absence

Allie Harding (committee member).

#### 3. Minutes of the previous meeting and matters arising

It was agreed that the previous minutes were a true and accurate record.

##### Bingo night and Easter Extravaganza

Mr Thacker acknowledged the success of the recent bingo night and Easter extravaganza to raise funds for St Peter's Church. Both events were well received by pupils, parents and community members alike. As a result of these events, a cheque for the sum of £1000 was donated to St Peter's Church at the School Easter Service on 07<sup>th</sup> April 2017. On behalf of the Church Council, Mr Thacker thanked members of the PTFA and School Staff for all their hard work in making these events so successful.

#### 4. Treasurer's report

Heather Cagnasso provided a comprehensive written breakdown of PTFA accounts (re separate document attached to these minutes) and summarised as follows:

##### Bingo night      February 2017

A well-attended event, net profit raised £350.

The event commenced 30 minutes earlier than usual and this resulted in game 4 being as well attended as the previous games.

The book stall (of previously donated books) was also popular and raised £30.50.

##### Easter disco      April 2017

This remains a very popular event. The net income raised for both KS1 and KS2 discos totalled £483.71. The glow sticks remain popular with KS1 children, whereas KS2 children spend more on the tuck shop and raffle.

Mr Kernaghan was thanked for his role as DJ which was a popular choice with pupils.

### Easy Fundraising

Heather explained that currently £110.98 has been raised via the Easy Fundraising website. Money is released quarterly as some donations can take a while to be confirmed. £18.10 has already been confirmed and is due to be released imminently but it is envisaged that the remaining £92.88 will be confirmed in the near future. (Re: later in minutes for further discussion regarding Easy Fundraising.)

### Overall accounts to date

At present the PTFA have raised a net total of £2632.82 since September 2016. Additionally, a large sum (£6672.59) was carried over from the previous academic year. Therefore, since September 2016, a total of £7327.50 has been spent to benefit pupils including £2400 on new ICT equipment, £350 donation to St Peter's Church and other subsidised expenses at Christmas (re previous meeting minutes for further expenditure information).

£1977.91 cash funds are currently held in the PTFA account, £1277.91 to be retained for upcoming bingo night, calendars, leavers' party / summer disco and summer fair events. Heather recommended that the remaining £700 remains in PTFA account for future purchases.

## **5. Future events:**

### **i) School Calendars**

Letters inviting parents / carers to order school calendars will be sent out shortly. Calendars will have the image of the relevant child on and photographs will be taken by school staff. Calendars will cover a 12 month period rather than academic year and PTFA / School Staff are to identify possible advertisers to be featured on the calendar pages.

### **ii) Non-uniform day** Friday 16th June 2017

Date confirmed.

### **iii) Summer Fair** Saturday 24<sup>th</sup> June 2017, 2pm-4pm

Event to be opened by the Bishop of Repton; Honeybells vocal group / school choir to also perform.

Stalls discussed included:

- Guide Dogs for the Blind. It is hoped that this organisation will be able to attend and will confirm via Mr Thacker shortly.
- SNAG – promoting growing own vegetables, salad, etc. The stall will be selling produce grown at school and there may be a competition for pupils to make a salad or cake, including with ingredients they have grown themselves. This stall is working towards the SNAG silver award.
- Easy Fundraising stall for adults to register on the day. Heather is to liaise with Mrs Oldale about accessing the school wi-fi.
- Guess the staff member – staff to bring baby / toddler photos for pupils to guess who's who. Photos to be printed in A3 size and remain on the stall. Those who guess all staff members correctly win a prize.

- Other stalls – Sub-committee met as planned on 8<sup>th</sup> May 2017. Selection of new and traditional stalls identified, a list of stalls will be placed in the staff room, for staff volunteering on the day to choose their stall preference in advance.

**iv) Bingo night**                      Wednesday 12<sup>th</sup> July 2017

5.30pm doors open, 6pm 'eyes down'.

As this is such a popular event, it was agreed that another bingo night will be held before the end of the academic year.

**v) Summer disco and school leavers' party**                      Thursday 20<sup>th</sup> July 2017

Mr Kernaghan confirmed he is able to DJ at the summer disco.

Miss Franklin agreed to provide cupcakes for each Year 6 pupil and Nicki Fullwood is to provide free disco admission tickets for Year 6 pupils.

Pupils' parents who work at the school to be approached by Mr Thacker about arranging the leavers' party buffet. PTFA will fund the year 6 leavers' gifts (printed t-shirts).

**6. Correspondence**

None.

**7. Any Other Business**

**Easy Fundraising and Easy Search**

Heather described in more detail how Easy Fundraising works. She suggested doing a presentation to school staff, then governing body and if these go well then to parents also. She also hopes to compile an Easy Fundraising leaflet to include in the pack for new parents as Easy Fundraising is a way of raising money with no additional cost to anyone.

Heather also described Easy Search which is an alternative search engine linked to Bing. For every search a person makes, whether they purchase anything online or not, 1p is donated to their designated cause. Therefore, pennies can quickly add up and raise money for school.

It was agreed by all present that in addition to Heather running a stall about Easy Fundraising at the summer fair, she should present the information in more detail to school staff in the near future.

**8. Date and time of next meeting**

Annual General Meeting on Thursday 28<sup>th</sup> September 2017 at 7pm.

**Disclaimer**

These minutes are believed to be accurate. However, they remain subject to amendment until formal ratification occurs at the next PTFA meeting.