

CALOW CHURCH OF ENGLAND (VC) PRIMARY SCHOOL

Parents, Teachers and Friends Association (PTFA)

Minutes of the PTFA meeting held on Thursday 21st January 2016

Present	
Mrs Sam Sherlock	Mr M Thacker
Mrs Heather Cagnasso	Mrs E McDonald
Mrs Allie Harding	Miss B Franklin
Mrs Jenny Nightingale-Newton	Miss C Savage
	Mrs Russ

1	Welcome and introductions The Chair opened by welcoming everyone to the meeting.
2	Apologies for absence Apologies for absence were received from Sally Martin, Craig Rolt, Nicki Fullwood, Mrs C Winter and Mrs Oldale.
3	Minutes of the previous meeting The minutes of the previous meeting held on 22 nd October 2016 were agreed as a true and accurate record. Matters arising <u>Match giving scheme</u> Jenny is continuing to look into this. <u>Christmas books</u> Mr Thacker thanked members of the PTFA for wrapping the books given to the children at Christmas. <u>Christmas fair</u> Mr Thacker gave feedback on the Christmas fair saying it had been a good opportunity to showcase what the PTFA can do. Natasha Engel had also tweeted following the fair and made some positive comments. <u>Colour photocopying</u> It was reported that cost wise it would not be worth colour photocopying being done externally. It was reiterated that all black and white copies could be carried out at school, for example for copying the newsletter.

<p>4</p>	<p>Treasurer's report</p> <p><u>Christmas fair</u></p> <p>The Christmas fair made a net profit of £1204.51 There were several other events taking place on the same day, which would impact on attendance and takings.</p> <p>Feedback from the children was that they had really enjoyed it. In particular the characters had been very positively received.</p> <p><u>Christmas disco</u></p> <p>The Christmas disco raised a net profit of £399.87. Door numbers were up by 23. It was noted that the raffle had been a particular success and would be worth doing again.</p> <p><u>Overall accounts</u></p> <p>Since September 2015 the PTFA has raised a total of £1863.73 including a deduction of £21 for bingo night and £284 spent on the Christmas books.</p> <p>Unused funds plus net funds raised since September 2015 less the cost of the Christmas books leaves a total of £3744.97.</p> <p>Future budget and costs are:</p> <ul style="list-style-type: none"> - £100 bingo - £200 Easter disco - £500 summer fair - £400 calendars <p>Which leaves just over £2500.</p> <p>It was agreed that the PTFA would hold all monies whilst the School Council look at options for play equipment/seating.</p> <p>A Lottery grant for £8,000 to update the community garden, which the children have been asked to design, has been submitted.</p> <p>In June 2016 the school will be joining in the celebrations of the Queens 90th birthday and it was suggested giving each child a commemorative medallion to be funded by the PTFA as was done for the Diamond Jubilee. The PTFA agreed this was a good idea and nice souvenir for the children.</p>
<p>5</p>	<p>Bingo night</p> <p>The next bingo night will be held on Wednesday 3rd February 2016, doors open at 6.15pm, eyes down at 6.45pm.</p> <p>Staff once again kindly agreed to do the refreshments for the event.</p> <p>There will be a cash raffle prize of £15 plus additional prizes at the event.</p>

<p>6</p>	<p>Easter disco</p> <p>This will be held on 24th March 2016. Staff confirmed they would be available on the day. Craig Rolt although not present at today's meeting has previously stated he would be available for the event and Mr Thacker agreed to contact him to give him the date and check his availability.</p>
<p>7</p>	<p>Summer fair</p> <p>This will be held on Saturday 18th June 2016.</p> <p>Mr Thacker reported he has tentatively confirmed The Master Cutler to open the fair. Alternatively, one of the Chesterfield FC footballers would be available.</p> <p>It was reiterated that the children had enjoyed the characters at the last fair and suggested alternatives to the Minion and Olaf to attend this year's event.</p> <p>Unfortunately the Fire Service smoke tent is not to be available on the day of the fair, however a fire engine may be available - awaiting confirmation.</p> <p>It was confirmed the school choir would again be singing.</p> <p>It is hoped to have some new games available for the summer fair.</p> <p>Mr Thacker will contact the police and Guide Dogs for the Blind regarding their availability to attend the summer fair.</p> <p>Sam to contact St John Ambulance regarding their attendance at the event.</p> <p>It was agreed to have body art at the summer fair, as a good alternative to the traditional face painting, which Sam will arrange. Tattoos will still be available.</p>
<p>8</p>	<p>Other future events</p> <p><u>Fashion show</u></p> <p>It was agreed to host another fashion show on Wednesday 25th May 2016. Doors to open at the earlier time of 6.30pm for a 7.00pm start. Detailed arrangements to be discussed closer to the event.</p>
<p>9</p>	<p>School calendar</p> <p>Mrs McDonald to check if she can get the calendars designed and then relook at printing costs.</p> <p>Allie to contact sponsors.</p>

<p>10</p>	<p>Correspondence</p> <p><u>Resignation</u></p> <p>It was with sadness that Sam tabled the resignation of Mrs Nicki Fullwood from the Committee. Nicki will continue to help out at events where possible.</p> <p><u>Uniform embroidery service – Tesco</u></p> <p>A flyer for an embroidery service provided by Tesco for school uniforms was raised. Mr Thacker agreed to take this to the Chair of Governors.</p>
<p>11</p>	<p>Any other business</p> <p><u>Non uniform day</u></p> <p>Non uniform day will be on Thursday 9th June 2016.</p>
<p>12</p>	<p>Date and time of next meeting</p> <p>The next meeting will be held on Thursday 14th April 2016 at 7.00pm at school.</p>